



# SWPPP Pre-Submittal Meeting

*The Chemung County Stormwater Coalition requires applicants to attend a SWPPP Pre-Submittal Meeting. The goal of this meeting is to facilitate the early exchange of information with the hope to help reduce the overall review time for the project, as well as to establish contact and lines of communication.*

Municipality: \_\_\_\_\_ Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Developer: \_\_\_\_\_

Engineer for Developer: \_\_\_\_\_

Stormwater Coalition Representative: \_\_\_\_\_

Other: \_\_\_\_\_

Is this a re-development project Yes  No

Location of Project \_\_\_\_\_

Address \_\_\_\_\_

Tax map ID \_\_\_\_\_

Lot size \_\_\_\_\_

Description of the proposed project: \_\_\_\_\_

Will project be done in Phases? Yes  No

Will project utilize the Stormwater Management Design Manual? Yes  No

Will Green Infrastructure be evaluated? Yes  No

Does the site need infiltration testing? Yes  No

Are there natural resource areas on the site?

|              |     |                          |    |                          |
|--------------|-----|--------------------------|----|--------------------------|
| Streams      | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Ditches      | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Wetlands     | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Floodplains  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Steep Slopes | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Ponds        | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

Will any of the above be impacted? Yes  No

Are there any off-site concerns with this project? Yes  No

If yes, what are they \_\_\_\_\_  
Permit Request:

|                               |     |                          |    |                          |     |                          |
|-------------------------------|-----|--------------------------|----|--------------------------|-----|--------------------------|
| SEQR                          | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| NYS DOT                       | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| NYS DEC                       | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Army Corps of Engineer        | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Code Enforcement              | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Floodplain Development Permit | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| County/Town /Village/City DPW | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| <i>(Circle Which Ones)</i>    |     | <input type="checkbox"/> |    | <input type="checkbox"/> |     | <input type="checkbox"/> |

Would this site be considered a stormwater hot spot? Yes  No

Who will own and maintain the proposed stormwater facility including storm sewers?  
Municipal  Private

Will this site need to have an O & M Agreement? Yes  No

Will there be a de-compaction plan for the site? Yes  No

Will this site be under construction between Nov 1<sup>st</sup>-April 1<sup>st</sup>? Yes  No

Will this project result in the disturbance of 5-acres or greater at any one time? Yes  No

Will this project adversely affects a property that is List or eligible to be listed on the State or National Register of Historic Places? Yes  No

Has the Highway Superintendent been contacted and reviewed the project? Yes  No

**We Agree on the Following:**

Drainage Area Pre \_\_\_\_\_

Drainage Area Post \_\_\_\_\_

Runoff Curve # Pre \_\_\_\_\_

Runoff Curve # Post \_\_\_\_\_

Land Use Pre \_\_\_\_\_

Land Use Post \_\_\_\_\_

Municipal Planning Board review required?      Yes       No

Planning Board meeting dates \_\_\_\_\_

Submittal Dates \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
Stormwater Officer/CEO Signature

\_\_\_\_\_  
Engineer Signature

\_\_\_\_\_  
Highway Superintendent Signature

\_\_\_\_\_  
Stormwater Signature

*The above items are not intended to address every requirement or nuance of a stormwater pollution prevention plan. Rather, the above items are intended to facilitate the exchange of basic information to gain an understanding of the project, the project site, and the proposed stormwater management plan. It is important to note that a project site may have unique circumstances that may require additional items to be addressed.*